

Implementation of Electronic Lodgment for Instruments for Private Properties

I had previously informed you (in Dec 2004) that mandatory electronic lodgment of instruments will commence in July 2005. This was to give you sufficient time to familiarise yourself with e-lodgment before making it mandatory.

2 Since then, I have received feedback that many of you are still not ready to e-lodge your documents despite the 6-months lead time. Nevertheless, I am prepared to further extend the voluntary period for e-lodgment to 31 Dec 2005. During this time, you can continue to lodge your documents either over-the-counter or electronically using the STARS e-lodgment system (ELS).

3 I am pleased to inform you that another 37 e-forms will be made available for e-lodgment effective 1 July 2005. They are listed at Annex. This means that there will be 80 applications that you can lodge electronically.

4 An updated version of the offline preparation software will be available at <http://www.stars.gov.sg> as from 1 Jul 2005.

5 I would strongly encourage you to use the system as much as possible during this period so as to familiarise yourself with ELS and the e-forms.

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REGISTRAR OF TITLES
24 May 2005

Annex

S/N	Instruments / Forms	Description	Requires Hardcopy to be Forwarded
1	ACCS	Application to Cancel Registration of Collective Sale Application made to Strata Titles Board	Yes
2	AOCS	Application to Register Order for Collective Sale made by the Strata Titles Board	Yes
3	ARCS	Application to Register Collective Sale Application made to Strata Titles Board (Development registered under the Land Titles (Strata) Act)	Yes
4	ARCS	Application to Register Collective Sale Application made to Strata Titles Board (Development not registered under the Land Titles (Strata) Act)	Yes
5	CS	Consent	No if signed by lawyer
6	CE	Application to Cancel Registration or Notification of Easement	Yes
7	COC	Application to Cancel Writ or Order of Court	No if signed by lawyer
8	DSO	Application to Notify Total Discharge of Statutory Obligation	Yes
9	ER	Extension of Restrictions	Yes
10	GE	Grant of Easement	Yes
11	LCT	Application for Certificate of Title for a Private Leasehold Estate comprised in a Lease	Yes
12	ML	Memorandum of Lease	Yes
13	NCN	Application to Note Change of Name	Yes
14	NCT	Application for New Certificates of Title	Yes
15	NCT	Application for New Certificates of Title (By Mortgagee / Chargee where Mortgagor has defaulted)	Yes
16	NCT	Application for New Certificates of Title (By Mortgagee / Chargee)	Yes
17	NM	Application for Notification of Deed of Substituted Mortgage	Yes
18	NM	Application for Notification of Substituted Mortgage	Yes
19	OF	Application to Register Order for	Yes

Annex

S/N	Instruments / Forms	Description	Requires Hardcopy to be Forwarded
		Foreclosure	
20	PDC	Partial Discharge of Charge	Yes
21	PDM	Partial Discharge of Mortgage	Yes
22	PDSO	Application to Notify Partial Discharge of Statutory Obligation	Yes
23	PLC	Application to Cancel Registrar's Caution Prohibiting Assurance of Provisional Lot	Yes
24	RE	Release of Easements	Yes
25	RR	Release of Restrictions	Yes
26	SDCT	Application for Replacement Certificate of Title	Yes
27	SDCV	Statutory Declaration to Cancel Vexatious Caveat	Yes
28	SL	Surrender of Lease	Yes
29	TAP	Transfer to Add Common Property	Yes
30	TC	Transfer of Charge	Yes
31	TCS	Transfer (Pursuant to Collective Sale by Majority)	Yes
32	TCSL	Transfer (Pursuant to Collective Sale where Transferors do not own the Land)	Yes
33	TM	Transfer of Mortgage	Yes
34	TSS	Application to Notify Termination of Strata Subdivision	Yes
35	VML	Variation of Memorandum of Lease	Yes
36	VMM	Variation of Memorandum of Mortgage	Yes
37	XR	Application to Extinguish Restrictions	Yes